

# BARNSELY METROPOLITAN BOROUGH COUNCIL

**South Area Council Meeting:**

**23<sup>rd</sup> October 2015**

**Agenda Item: 7**

**Report of South Area Council  
Manager.**

## **South Area Council - Environmental Enforcement contract**

### **1. Purpose of Report**

**To seek approval from the South Area Council for:**

- 1.1 The draft tender specification and procurement strategy for the re-commissioning of the Environmental Enforcement contract from 1<sup>st</sup> April 2016.
- 1.2 The proposed tender price for the Environmental Enforcement contract from 1<sup>st</sup> April 2016.
- 1.3 The support costs payable to BMBC Safer Communities Business Unit for the Environmental Enforcement contract from 1<sup>st</sup> April 2016.

### **2. Recommendations**

**That the South Area Council:**

- 2.1 **Approves the draft Tender Specification and the associated Procurement Strategy for the Environmental Enforcement contract attached at Appendices 1 and 2 of this report, and give delegated authority for any minor amendments to be made by the Service Director Stronger Safer and Healthier Communities;**
- 2.2 **Agrees to tender the Environmental Enforcement contract at an outline price of £112,000;**
- 2.3 **Approves a costing of £13,021 to BMBC Safer Communities Business Unit to provide support to the Environmental Enforcement contract, as outlined in section 3.6 of this report.**

### **3. Background**

3.1 At the meeting of the South Area Council held on 24<sup>th</sup> April 2015, it was agreed that the existing Environmental Enforcement contract held by Kingdom Security until 3<sup>rd</sup> August 2015 should be extended for a further 12 months to 3<sup>rd</sup> August 2016.

3.2 At its meeting on 26<sup>th</sup> June 2015, the South Area Council agreed that it wished to continue the Environmental Enforcement contract for as long as funding was available and an identified need for the work remained, and that it would

consequently be seeking to re-tender for the contract after the agreed waiver period ended on 31<sup>st</sup> March 2016.

3.3 Following advice from NPS, a waiver of 9 months was agreed and signed off, and was reported back for information at the meeting of the South Area Council on 4<sup>th</sup> September 2015. This would allow a new tender specification to be developed for all of the five participating Area Councils from April 2016. Although a single new tender specification has been developed across all five Area Councils, the contract will be advertised in 'lots', which means that each Area will be able to contract manage its own service as happens currently – whilst ensuring that one provider is appointed to all to ensure the contracts are manageable across the borough.

3.4 Following this agreement, a new draft tender specification has been drawn up for all of the five participating Area Councils, which is attached at Appendix 1. Members are asked to approve the draft, whilst recognising the some of the fine details (particularly around the final performance measures which the chosen contractor will have to report) are still being finalised by the Area Council Managers and NPS for an advertisement date of the end of November 2015.

3.5 The final tender specification will also include a description of core BMBC Parking Enforcement Services to those submitting tenders to explain how their work would complement and add to these existing in-house services. This statement is currently being prepared by BMBC Parking Enforcement Services and will be included in the final tender specification.

3.6 Members are also asked to approve the Procurement Strategy attached at Appendix 2 of this report. This Strategy is an integral part of the procurement process, and outlines clearly and transparently how tenders received will be marked, and how the accompanying interview with potential providers will be scored.

3.7 As part of the existing Environmental Enforcement contract, a fee of £24,000 was paid to BMBC Safer Communities Business Unit for the provision of uniforms, body cameras, car lease, administration of tickets and fines, and training where required. For the contract from 1<sup>st</sup> April 2016, the Safer Communities Business Unit has confirmed that the cost will be £13,021 per year. This lower cost reflects the fact that many items (uniforms, body cameras etc.) have already been purchased and will only need to be replaced once worn out.

3.8 The total project cost will be £112,000 (to provider)+ £13,021 (to BMBC Safer Communities Business Unit) = £125,021.

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**Date: 8<sup>th</sup> October 2015**